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## Manager's Newsletter

Volume VII, Issue 1 – January 8, 2010

The Town of Kitty Hawk's newsletter is authored and prepared by the Town Manager's Office every other Friday and sent electronically to anyone who wants to receive it. Paper copies of the newsletter are available at Town Hall. The newsletter does not present or represent opinions of the Town Council.

### Town Council Members

Mayor Clifton Perry	(252) 261-2412	<a href="mailto:info@townofkittyhawk.org">info@townofkittyhawk.org</a>
Mayor Pro Tempore Gary Perry	(252) 261-5332	<a href="mailto:gperry@kittyhawktown.net">gperry@kittyhawktown.net</a>
Councilman Ervin Bateman	(252) 261-6892	<a href="mailto:info@townofkittyhawk.org">info@townofkittyhawk.org</a>
Councilman Richard Reid	(252) 261-1979	<a href="mailto:rreid@kittyhawktown.net">rreid@kittyhawktown.net</a>
Councilwoman Emilie Klutz	(252) 261-5878	<a href="mailto:eklutz@kittyhawktown.net">eklutz@kittyhawktown.net</a>

### Town Manager

John Stockton	(252) 261-3552	<a href="mailto:jstockton@kittyhawktown.net">jstockton@kittyhawktown.net</a>
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### Town Attorney

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**Town Council Meeting Highlights from January 4, 2010**

The Kitty Hawk Town Council met on Monday, January 4<sup>th</sup> at 6 p.m. Below are highlights of the actions that took place.

- Council approved a letter to State and Federal elected officials requesting the support of S-1255 Bill (HR 1584) which amends the Magnuson-Stevens Fishery Conservation and Management Act and extend the authorized time period of the rebuilding of certain over-fished fisheries and for other purposes.
- Council approved the Village Paths Capital Project Fund Amendment to reconcile funds for the Bay Drive and Cypress Knee Trail paths. It also reserves approximately \$190,000 for future paths or other recreational uses.
- Council approved a conditional use permit to establish a church in a Beach Commercial (BC-2) zoning district within the existing building at 3928 N. Croatan Highway.
- Council approved a zoning amendment to amend the existing Planned Commercial Development (PCD) zoning district at Barrier Island Station to include a "warehouse/distribution center" as a permitted use.
- Council approved a site plan review for the construction of a new 8,400 square foot bank/office building on a 1.37 acre property at 4629 N. Croatan Highway.
- Council adopted a resolution to grant authorization to prepare and submit a grant application to the N.C. Parks & Recreation Trust Fund to help fund the construction of Phase II of Sandy Run Park.
- Council adopted a resolution requesting North Carolina Coastal Towns and Counties join with the Town of Kitty Hawk in asking that FEMA'S National Flood Insurance Program (NFIP) support Flood Insurance claims for damages to structures

suffering gradual coastal erosion.

- The Town Manager reported that the "Hard Tract" (15.97 acres) will be incorporated into the Kitty Hawk Woods Maritime Forest component of the North Carolina Coastal Reserve System.
- Councilwoman Klutz gave a fond farewell to Winks Grocery.

### **Christmas Tree Pick-Up and Disposal**

Christmas Trees will be picked up by the town, if placed on the curb, by January 18<sup>th</sup>. After that date or at any time they may be taken to the Recycling Center in Kitty Hawk on Bob Perry Road.

### **Trash Collection Schedule for the Martin Luther King, Jr. Holiday**

Residential Trash collection for the week of the Martin Luther King, Jr. holiday will be on Tuesday, January 19<sup>th</sup> and Thursday, January 21<sup>st</sup>.

### **Recycle Center Hours Change for 2010**

In an effort to reduce operating costs, the Recycle Center is changing its hours, starting January 4<sup>th</sup>. The new hours will be:

Monday – Tuesday:	8:00 a.m. - 3:00 p.m.
Wednesday:	Closed
Thursday – Friday:	8:00 a.m. – 3:00 p.m.
Saturday:	8:00 a.m. - 12:00 p.m.

We apologize for any inconvenience. For additional questions call Public Works at 252-261-1367.

### **Kitty Hawk Obtains CRS Certification for 2010**

The Kitty Hawk Planning & Inspections Department is pleased to report that the Town of Kitty Hawk has been recertified as a participant in the Community Rating System (CRS) program for the year 2010. Administered by the Federal Emergency Management Agency (FEMA), the CRS program is intended to enhance public safety, reduce damage to property and public infrastructure, protect the environment, and avoid economic disruption and losses due to flooding.

For communities that follow certain measures to educate citizens and limit flooding damage, the CRS program provides lower insurance premiums under the National Flood Insurance Program (NFIP). The Town of Kitty Hawk has maintained a Class 6 rating, which provides a 20% flood insurance premium reduction to our property owners. With the most

recent FEMA figures showing that 1,500 flood insurance policies are purchased annually in Kitty Hawk, it's clear that a great percentage of the Town's residents, businesses, and property owners benefit from participation in the CRS program. The Town of Kitty Hawk's Class 6 rating is tied with Nags Head and Southern Shores for the best among Outer Banks communities.

**The activities in which the Town of Kitty Hawk has engaged to maintain a Class 6 rating include:**

1. Adopt and enforce a Flood Damage Prevention Ordinance that complies with NFIP standards.
2. Require a one foot freeboard requirement for all construction, electrical, HVAC, plumbing, and other mechanical work.
3. Adopt and enforce the Town's Erosion and Sediment Control Ordinance in compliance with NC DENR standards.
4. Adopt and implement the goals of the Town's Hazard Mitigation Plan.
5. Require and maintain (in perpetuity) elevation certificates for new development and substantially damaged and improved properties.
6. Maintain documentation about inquires into Flood Insurance Rate Map (FIRM) zones. Advise anyone inquiring about flood damage protection standards and flood insurance.
7. Provide flood maps and related floodplain management information to property owners, insurance agents, and other interested parties.
8. Mail information about flood damage prevention, flood insurance, and safety measures twice annually to all property owners.
9. Post a variety of flood information on the Town's website and a link to FEMA's website.
10. Assist FEMA and the State of NC in efforts to update the annual erosion rate maps.
11. Acquire and maintain deeded open space on properties located in Special Flood Hazard Areas (examples include Kitty Hawk Woods Coastal Reserve and ocean front properties).
12. Track and submit an annual report on repetitive loss properties.
13. Acquire and relocate buildings within flood hazard areas.
14. Provide map and permit records to CRS documenting structures that were protected from flood hazards.

**Police Department Activities for December 2009**

Calls for Service	642
Criminal Investigations Initiated	24
Traffic Accidents Investigated	5
Residence Checks	315
Business Checks	223
Foot Patrol	115
Request for Mutual Aid from other Departments	5
Citations Issued	37
Warnings Issued	98
Arrests	3

## Code Enforcement Activities - December 2009

<b><u>CODE VIOLATIONS</u></b>		
<b>Notice of Violations Issued</b>		
Civil Citations Issued		
Land Disturbance Activity		
Public Nuisance		
Abandon/Junk Vehicles	<b>1</b>	
Right of Way Encroachments	<b>2</b>	
Lighting Violations	<b>3</b>	
Site Plan Violations	<b>1</b>	
No Building Permit	<b>1</b>	
Home Occupations		
Signs	<b>6</b>	
Noise Violations		
Flood Ordinance		
<b>TOTALS</b>	<b>14</b>	
<b><u>CAMA PERMITS</u></b>		
Minor Permits	<b>1</b>	
Exemption Letters	<b>5</b>	
Beach Push Permits	<b>4</b>	
CAMA Violations Issued		
<b>TOTALS</b>	<b>10</b>	
<b><u>BANNER PERMITS</u></b>		
<b>TOTALS</b>	<b>2</b>	
<b><u>OUTDOOR GATHERING PERMITS</u></b>		
<b>TOTALS</b>	<b>1</b>	
<b><u>FIRE INSPECTIONS</u></b>		
Assembly	<b>10</b>	13 Violations
Business	<b>7</b>	4 Violations
Mercantile	<b>1</b>	1 Violation
Educational		
Residential	<b>2</b>	13 Violations
Industrial		
Manufacturing		
Hood System		
Tent		
Sprinkler Systems		
Re-inspections		
First	<b>5</b>	7 Violations Corrected
Second	<b>1</b>	2 Violations Corrected
Third		
Sixth		
<b>TOTALS</b>	<b>26</b>	

## Code Enforcement Activities – Year 2009

<b><u>CODE VIOLATIONS</u></b>		
<b>Notice of Violations Issued</b>	<b>10</b>	
Civil Citations Issued	4	
Land Disturbance Activity	2	
Public Nuisance	14	
Abandon/Junk Vehicles	16	
Right of Way Encroachments	7	
Lighting Violations	7	
Site Plan Violations	24	
No Building Permit	2	
Home Occupations	1	
Signs	131	
Noise Violations	1	
<b>TOTALS</b>	<b>219</b>	
<b><u>CAMA PERMITS</u></b>		
Minor Permits	12	
Exemption Letters	18	
Beach Push Permits	50	
CAMA Violations Issued	7	
<b>TOTALS</b>	<b>87</b>	
<b><u>BANNER PERMITS - TOTALS</u></b>	<b>22</b>	
<b><u>OUTDOOR GATHERING PERMITS - TOTALS</u></b>	<b>20</b>	
<b><u>FIRE INSPECTIONS</u></b>		
Assembly	33	62 Violations
Business	91	149 Violations
Mercantile	39	74 Violations
Educational	5	10 Violations
Residential	11	26 Violations
Industrial	2	3 Violations
Manufacturing	2	5 Violations
Hood System	3	0 Violations
Tent	5	0 Violations
Sprinkler Systems	2	0 Violations
Storage	4	0 Violations
Re-inspections		
First	100	251 Violations Corrected 29 Violations Not Corrected
Second	10	16 Violations Corrected 4 Violations Not Corrected
Third	2	8 Violations Corrected 7 Violations Not Corrected
Forth	1	7 Violations Not Corrected
Fifth	1	7 Violations Not Corrected
Sixth	1	7 Violations Not Corrected
<b>TOTALS</b>	<b>312</b>	

## **December Building Permit Report**

The Town's Planning and Inspections Department issued eighteen (18) building permits totaling \$81,118.50 in December 2009. One (1) commercial permit was issued valued at \$1,000.00. Seventeen (17) residential building permits were issued valued at \$80,118.50. The full report for November can be viewed at the [Monthly Building Permit Report](#) found on the Town Website.

## **2010 Census Hiring**

2010 Census is hiring. See the following link <http://2010.census.gov/2010censusjobs/> or call 1.866.861.2010 for more information.

## **Opportunities to Participate**

### **Recreation Committee Meeting**

Tuesday, January 26, 2010 at 6 p.m.

### **Town Council Budget Workshop**

Wednesday, January 27, 2010 at 9 a.m.

### **Town Council Meeting**

Monday, February 1, 2010 at 6 p.m.

### **Planning Board Meeting**

Thursday, February 4, 2010 at 6 p.m.

*(All Meetings to be held at Kitty Hawk Town Hall unless otherwise noted.)*